

Florida Association of Governmental Fleet Administrators
Meeting of Friday, April 29, 2005

Sam Houston, President of the Florida Association of Governmental Fleet Administrators, called the Spring 2005 business meeting to order at 10:30 AM. The minutes of the Fall 2004 business meeting were approved.

Treasurer's Report

The Treasurer, Greg Sitnek, reported that as of 0630 this morning, the Association had \$29,737.36 in the checking account and \$350 in cash, excluding the Spring?? conference expenses that were expected to be approximately \$16,000. The Treasurer's report and final Fall 2004 expenses were included in the Spring?? Fleetline. The final Spring 2005 Conference expenses will be included in the Fall 2005 Fleetline. In addition to the cash balance, the Association also has three certificates of deposit that come due for renewal in July, August, and September, totaling \$25,257.46. Greg stated that he felt the Association was in very good financial shape. Sam asked the membership for comments or discussion. Being none, he asked for a motion to approve the Treasurer's Report as presented by Greg Sitnek. Will Massey made the motion to approve the report. The motion was seconded and the membership unanimously approved the report.

Old Business

Sam commented on how well he thought the microphone worked, and he thanked Jon Crull of Daytona Beach for storing it between conferences.

Training Committee

The President requested a volunteer from each of the four regions to form the standing training committee. The following people were voted and approved by the membership as the Training Committee members:

Chairman: Chuck Callari, City of North Miami Beach
Region 1: Dexter Martin, City of Gainesville and Gary Armstrong, Putnam County
Region 2: Ralph Tack, Southwest Florida Water Management District
Region 3: Doug Brock, Orange County
Region 4: John Hart, South Florida Water Management District

By-Laws

Will Massey read the suggested by-law changes concerning the Nominating Committee. "The Nominating Committee shall consist of the immediate past-president and the representative from each of the four regions. A majority vote of the regular and associate members shall select each representative from the respective region. The Nominating Committee shall meet once a year between the spring and fall conferences to determine a slate of officers for placement on the fall ballot. The ballot shall also include a provision for write-in candidates."

Sam called for discussion or a motion. Milton Reid made the motion to adopt the change as read. The motion was seconded and unanimously approved.

New Business

Executive Committee: Sam informed the members present that there were copies for review of the minutes from the spring pre-conference planning executive committee meeting. The meeting was held January 26, 2005 at the Orange County Fleet Management Facility. He also thanked the members of the executive committee for their hard work and dedication which made the conference a success and proceeded to identify the members by name: Mike Grace, Lynn Evans, Dan Croft, Will Massey, Sharan Fosbinder, Greg Sitnek, Tom Blanke, Vicki DuVal and himself.

Dues: Sam suggested that because the Association was so financially sound that the annual dues continue to stay at \$20 for regular and associate members and \$40 for affiliate members.

Filing of taxes and corporate liability insurance for officers: Sam asked the Secretary, Mike Grace, if he had anything to report on the non-profit filing with IRS. Mike reported that he had nothing to report. This led to a general discussion for the need of liability insurance for the elected officers, retaining an attorney for legal advice, and for an annual third party financial audit. A motion from Milton Reid that we retain an attorney to advise us on these issues was seconded and voted on by the membership. The membership was unanimously in favor of this action.

Big Three: Sam asked the membership if it was necessary to have the Big Three, Daimler Chrysler, General Motors, and Ford have presentations at both the spring and fall conferences. It was suggested that the Big Three be expanded to include Toyota, thus becoming the Big Four, and that they should present their new products at the spring conference only. This will leave the fall conference open to the medium/heavy truck manufacturers. Wyatt Earp volunteered to provide a list from the Florida Sheriff's contract of medium/heavy duty truck manufacturers.

Prospective?? Members: Tom Blanke made a motion to have the prospective?? members brochure be professionally reproduced. The motion was seconded and approved.

Speakers Presentations: In the future the website will include copies of the speakers' presentations.

Digital Video Camera: John Crull suggested that the purchase of a digital video camera be taken under consideration at the fall conference pre-meeting. Sam agreed to have it as an agenda item.

Honorary Membership: Will Massey made a motion for an honorary membership to be given to Gary Giragosian, Automotive Superintendent for the City of Boca Raton. Gary has retired and was the Region 4 representative for many years. The motion was seconded and approved. Tom Blanke made a motion the Mark Glaiber, Director of Fleet Services for Miami-Dade County be made and honorary member. Mark has recently retired and was a big supporter of FLAGFA. The motion was seconded and approved.

Conference location: Gary Putman suggested that the conferences be rotated between the west coast, i.e. Tampa/St Pete, and Daytona Beach. He thought this might increase participation from the fleets in the west coast area. Sharan Fosbinder responded that she and Will Massey had sought hotels on the west coast that could accommodate and be as cooperative as the Treasure Island and now the Plaza. They presently have a contract

through 2006 with the Plaza that could not be beat. Sam gave the go-ahead to any member so inclined to do further research for hotels on the west coast.

Drawing Winners

Ed King	\$50	BG Products donation
Paul Starling	\$55	50/50 drawing
Richard Evans	\$250	Vendor drawing
Steve Dunn	\$250	Vendor drawing

Future Meetings

Fall 2005 Conference Resort & Spa	September 21-23	Daytona Plaza
Spring 2006 Conference Resort & Spa	April 26-28	Daytona Plaza

With no further business to discuss, the meeting was adjourned at 11:45 AM.

Respectfully submitted by:
Michael Grace
FLAGFA Secretary

